

# **Ethics statement**

Edizioni ETS and the Editorial Board of Diabaseis take their respective duties to prevent any kind of publication malpractice. The publisher, the Diabaseis editor, and the peer reviewers, play each their part and are responsible for the compliance with the following statements of publication ethics.

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## **0. General responsibilities: Conflict of interest**

Any actual or potential conflicts of interest from everyone involved in the publication process (Editors, Editorial Board Members, Reviewers, Authors) must be disclosed – including any financial, personal or other relationships with other people or organizations within three years of beginning the submitted work that could inappropriately influence, or be perceived to influence, their work.

Examples of potential conflicts of interest include employment, consultancies, stock ownership, honoraria, paid expert testimony, patent applications/registrations, and grants or other funding. If there is no conflict of interest this should be stated. This should be listed at the end of the text, after any acknowledgements and just before the Reference list, under a subheading “Conflict of interest statement”.

## **1. Publication and authorship**

### **1.1. Authorship**

All authors should have made substantial contributions to all of the following: (1) the conception and design of the study, or acquisition of data, or analysis and interpretation of data, (2) drafting the article or revising it critically for important intellectual content, (3) final approval of the version to be submitted.

### **1.2. Self-plagiarism**

Authors must clearly state that the submission has not been previously published, nor is it before another book series for consideration (or a thorough explanation has been provided in ‘Comments for the Editor’ at 1st step of the submission process).

### **1.3. Data**

Authors shall provide access to data associated with their research, on reasonable request. Authors are requested to maintain records of the data and deposit them if allowed.

### **1.4. Funding organisations**

Authors are requested to disclose any potential or actual conflict of interest. In addition, they are requested to make explicit reference either to funding organisation(s) or research programmes.

### **1.5. References**

Authors must carefully quote and include in their references all, and only, the sources they refer to. All

sources authors are drawing on must also be clearly included.

### **1.6. Authors as future reviewers**

Authors acknowledge that they may be selected as anonymous reviewers in future issues after an embargo of two years.

### **1.7. Retraction**

Authors will promptly notify the Diabaseis Editor-in-chief of any mistake or error in their publication, both during the review process and after publication. An errata corrigé or an addendum may be published in forthcoming issues. Authors acknowledge that the Editorial Board may retract the paper in case of unethical behaviour (plagiarism, self-plagiarism, fraudulent data, etc.).

## **2. Peer review / responsibility for and commitments of the reviewers**

### **2.1 Scientific standards**

The reviewers are provided by the Editors with guidelines on everything that is expected of them. A particular attention must be paid to individuate unethical behaviour, misuse or misinterpretation of sources or data, and other malpractices such as redundant publication and plagiarism. The reviewers must confidentially notify the Editor in chief of any substantial resemblance to other scientific papers (essay, submitted paper, chapter in a book, book, review article, etc...).

In any case, reviewers are required to disclose any potential competing interests before agreeing to review a submission.

### **2.2. Objectivity**

Reviewers are requested to provide an objective judgement. An evaluation grid is provided as a template to support them in the review process, but they should feel free to integrate the form with any other information or suggestion that may be relevant.

### **2.3. Promptness**

While keeping a high quality of the review process, the reviewers' comments should be as prompt as possible. Reviewers should inform the Editor if circumstances arise that prevent them from submitting a timely review.

### **2.4. Confidentiality**

Peer reviewers' identities are protected. On their turn, they are committed to handle submitted material in confidence.

## **3. Editorial responsibilities**

### **3.1. Accountability**

The Editors are aware to be accountable for everything published in Diabaseis. Therefore, they have processes in place to assure the quality of the material they publish and, in particular, they ensure that peer review at their book series is fair, unbiased and timely, and that all papers have been reviewed by suitably qualified reviewers. However, they actively seek the views of authors, readers, reviewers and editorial board members about ways of improving peer review and publishing processes for Diabaseis.

### **3.2. Responsibility on quality**

The decision to accept or reject a paper for publication is based on the paper's importance, originality and clarity, and the study's validity and its relevance to the remit of Diabaseis. In order to guarantee the quality of the published papers, the Editor always encourage reviewers to provide detailed comments to motivate their

decisions. These comments are anonymously sent to the author of the paper. The comments will help the committee decide the outcome of the paper, and will help justify this decision for the author. Moreover, if the paper is accepted, the comments should guide the author in making revisions for a final manuscript.

### **3.3. Confidentiality**

In any case, all material submitted to Diabaseis remains confidential while under review. Reviewers identities will be protected and kept confidential as well.

### **3.4. Feedback and improvement**

The editorial board members are consulted periodically to gauge their opinions about the running of Diabaseis, informing them of any changes to the book series policies and identifying future challenges.

### **3.5. Corrections and retractions**

The Editorial board will promote and support the publication of corrections and will adopt any reasonable measure to respond to ethical guidelines infringement.

Plagiarism and self-plagiarism may lead to retraction. Undisclosed conflict of interest may lead to retraction, expression of concern, or issue of correction, depending on how much the conflict of interest has altered the research and findings as well as the review process. In other cases, a change of authorship may be issued.

## **4. Publishing ethics issues**

Edizioni ETS is committed to protect intellectual property and copyright, and respect privacy and personal data (especially for authors and peer reviewers). Edizioni ETS is alert to intellectual property issues and works with its Editors to handle potential violations of intellectual property laws and conventions. Moreover, the Publisher works in close co-operation with its Editors and Peer Reviewers in order to foster editorial independence, and to guarantee transparency and integrity in peer-review process, particularly with respect to conflicts of interest.

Edizioni ETS always precludes business needs from compromising intellectual and ethical standards, and is willing to publish corrections, clarifications, retractions and apologies when needed.

The Direttore Responsabile is held responsible in front of the law for any infringement of the law or of the Ethical and Professional rules of the Ordine dei giornalisti.

## **5. Unethical Behaviour**

Misconduct may be brought to the attention of the Editor in chief by anyone, at any time. Sufficient information or evidence has to be provided in order to initiate and support investigation. Anonymous or vague allegations will not be considered.

Confidential investigation may take place upon initial decision of the Editor in chief. If, in the light of a full documentary evidence, a fraudulent conduct is ascertained, the outcome may vary, depending on the severity of the violation: minor infringements and honest errors might have minor consequences (the author is informed of his/her misunderstanding of Diabaseis's Ethic Guidelines); serious breaches might be notified with more formal letters, with public expressions of concern (with or without details on misconduct), with retraction or withdrawal of the publication. An embargo on any form of participation to the book series may be issued. Particularly severe infringements (such as, but not limited to, fraudulence, calumny, forge) may be brought before the Italian law by the Direttore Responsabile.

