

GUIDELINE FOR PAPER PUBLICATION

• *Presentation of papers*

The accepted language is only English.

• *Manuscript submission*

- 1) The Bulletin consists of two main sections: “Papers and “Abstracts and Reviews . The latter concerns articles and books which have been published or submitted for publication elsewhere. A fourth section, “Letters , accepts comments, critical observations and replies regarding papers published in the Bulletin or any significant topic related to ophiolites or modern oceanic lithosphere.
- 2) The manuscripts need to be submitted on-line using the following web address <http://www.dst.unipi.it/ofioliti/submission.php>
The corresponding author must indicate the manuscript title, authors, and corresponding author data. Moreover a pdf version of the manuscript must be uploaded (max 8Mb)
- 3) Manuscripts to be published in the “Papers section” need to be submitted in the following form:
 - a) Title.
 - b) First and last name of the authors.
 - c) Name of the University (or Institution) and relative country of each author.
 - d) Name and e-mail of the corresponding author.
 - e) Keywords (4-8) describing in order: i) The main object of the paper, ii) its eventual attributes and specific aspects, iii) age, iv) locality.
 - f) Abstract. A complete but synthetic summary should precede the paper.
 - g) Text. A clear hierarchic order of the chapters is recommended. References in the text should be in brackets in the form: (Shakespeare et al., 1600), (Reagan and Gorbaciov, 1985). Paleontological names, in latin should be displayed in italics. Foot page notes should be double-spaced and inserted at the end of the page they refer to, with a progressive number from the first to the last one.
 - h) Figures.

General: At submission all line drawings and photographs must be sent inserted in the pdf version of the manuscript. For review purposes, copies of illustrations must be legible and relatively easy to handle. Authors will be asked to send their originals electronic version to the Executive Editor or Secretariat when their paper will be accepted. All illustrations should have their numbers and the authors name written in the file name. All illustrations, whether line drawings or photographs, are termed figures. Tables and photograph plates must have a separated numeration.

About digital images: Please send digital versions of your figures when possible. We prefer TIFF, JPEGs or native files for line drawings and TIFF or JPEGs files (at least 400dpi) for photographs and micro-photographs. Pattern and screens: Avoid using dot screens and gray shades if possible, when dot screens are scanned dropouts or moiré patterns often occur. If they are essential to the understanding of the figure try to make them coarse and use pat-terns instead of dot screens. The pattern should look like dots and not appear as uniform gray at final publication scale. If you use a dot screen it must be between 20% and 80% and a difference at least of 30% must be used between two adjacent dot screen fields. Avoid fine lines and hairlines, preferably no finer than 1 pt. Figures size: Digital images must be dimensioned using the figure final size, at least. All illustrations should fit the width of a column (85 mm), two-thirds of a page (120 mm, with vertical aligned caption) or a page (180mm).

Other tips: Subpanels of multipanel figures should be labelled with lower-case roman letters, (a), (b) etc. Avoid mixing typefaces and style of figures within the same paper. Plan all type sizes large enough so that the smallest letters will beat least 1.5 mm tall after reduction. Bar scales are preferred to numerical scales. Calibrate graphic scales in metric units. Indicate latitude and longitude on maps. Where necessary, mark top. Do not put captions on the figures themselves. Captions must be typed on a separate sheet. All lettering on illustrations must be drafted, not typed or handwritten. Composite Photo plates must be mounted on a surface (max.180 x 250 mm). Tables must be typed on separate sheets and be as short as possible. They should be self explanatory and should supplement, not duplicate the text. Mathematics: In-line equations should be typed as text. Use of graphics programs and equation editors should be avoided, unless part of commonly available word-processing packages (Word, Pages, etc.). Color illustrations and double (folded) figures will be accepted; however, the authors will be expected to make a contribution to extra costs.

- i) References. The format of the references is shown in the following example:
Sclater J.G., Hawkins J.W., Mammerichx J. and Chace C.G., 1972. Crustal extension between the Tonga and Lau Ridges: petrologic and geophysical evidence. Geol. Soc. Am. Bull., 83 (2): 505-517.
Holmes A., 1965. Principles of Physical Geology. Nelson, London, 1288 pp.
Upton E.C.J., 1967. Alkaline pyroxenites. In: P.I. Willies (Ed.). Ultramafic and related rocks, Wiley, New York, p. 281-288.
- 4) In the section “Abstracts and Reviews”, the text should be in English. Tables and figures can be included. Both Abstracts and Reviews should be complete of title, author(s) and reference to the book or the journal where the paper is published. The title of the review can be different from that of the original work and can concern just specific aspects of it.
- 5) Reprints. The Authors must contribute to the print of 20 reprints with 100 €.

• *Editorial process*

Authors are encouraged to submit the final text, figures and tables by email to the secretariat of ofioliti. It is recommended that Authors supply the final version of the text preferably in Microsoft WORD for DOS or APPLE. Informations about files identification, operating system, version of WORD processing are also required. As with the requirements for the manuscript, the main text, list of references, table and figure captions should be stored in separate text files with clear file names.

The Editorial Board has the right to introduce minor language corrections to the final version of the manuscript.

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